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New England Journal of Public Policy *Guidelines for Contributors*

Authors must adhere to the following guidelines when preparing a manuscript for the journal.

1. Length of manuscript, not including figures, tables, endnotes, and appendixes, should be approximately 24 to 40 *double-spaced* pages of 300 words per page, or 7,000 to 12,000 words, in roman and *italic* fonts only. Please forward three copies of the manuscript to the editor. Once a manuscript is accepted for publication, authors are responsible for providing a WordPerfect or Microsoft Word for Windows diskette copy of the work.
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3. Provide an *Abstract* — a short summary of the article — of about 150 words, *double-spaced*, as well as a *one-line author identification*. The latter should include professional title(s) and affiliation(s). For articles by more than one author, provide an ID for each.

Example: Shaun O’Connell, professor of English, University of Massachusetts Boston, specializes in contemporary Irish and American literature.

4. *Endnotes*, which appear at the end of the text with the heading *Notes*, must be formatted in *humanities style*, double-spaced, and placed in a separate file. *Under no circumstances should they also be embedded in the text. Author-date style with reference list is unacceptable.* See sample citations below. Book and periodical titles must be in *italics*, *never underlined*. *When possible, place mathematical formulas in the endnotes.*

Publication data for citations from a book must include, in the following order: full first name or initials and last name of author(s), editor(s), compiler(s), translator(s); full title, including subtitle, of the work; editor’s name if given in addition to author; city of publication; year of publication; and pertinent page number(s). For example:

Robert Frost, “The Gift Outright,” in *The Poetry of Robert Frost*, ed. Edward Connery Lathem (New York: Holt, Rinehart and Winston, 1975), 348.
Richard E. Neustadt, *Presidential Power* (New York: Wiley, 1960), 24.

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Frost, “The Gift Outright,” 348.
Neustadt, *Presidential Power*, 24.
O’Connell, “Infrequent Family,” 44–47.

6. We are happy to answer any questions about these guidelines. Address queries and manuscripts to:

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