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U.M.B. BULLETIN

June 14, 1971

HOLIDAY - JUNE 17

In accordance with the Rules and Regulations governing working hours, June 17, 1971 will be observed as a holiday by the University, Bunker Hill Day. Summer school classes will be held but all offices and other personnel not involved in teaching summer school classes will be excused from duty.

Submitted By:

Thomas F. Franklin,

Personnel Director, X278

STATE STANDARD INVOICES

As of July 1, 1971 State Standard Invoices CD-12 will be required for all Grant and Trust Fund Invoices submitted to the Accounting Office for payment.

Submitted By:

Byron Drinkwater, X202 -

519 - Accounting Office

WANTED

Used station wagon. Call Mrs. Barbara Smith, Columbia Point Health Center, 288-9409 evenings.

NEED FOR AFFIRMATIVE ACTION AT UMB

The non-white percentage of the Boston population is upward of 16% most of whom are Black. This means that more than one of every six residents is either Black, American, Indian, Afro-Spanish, or Oriental. Does the composition of your Department reflect the ethnic ratio of this city---of this state---of this country---of

Submitted By:

Thomas Franklin,

Personnel Director, X278

MAIL ROOM

Courier service will be provided on Friday, as usual. However, due to the Bunker Hill holiday all material should be received by Wednesday at 4 P.M.

Submitted By: L.A. Mulsman, Auxiliary Services, X282