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1. Approximate length of article — not including figures, tables, endnotes, bibliography, or appendixes — should be 7,000 to 12,000 words, or 24 to 40 pages, double-spaced at about 300 words per page.

2. Place each figure and table on a separate page, and indicate in the article where each should be inserted. A note (labeled "Source:") stating source of data must be included for all tables (at bottom) and for figures where appropriate.

3. Include an abstract, or a short summary of the article, approximately 150 words long, also double-spaced, at the beginning of the article. Use the label "Abstract."

4. Provide an author identification, to be placed on the first page of the article. The ID should include professional title and affiliation and may give a brief description of your work. Example: Shaun O'Connell is professor of English at the University of Massachusetts at Boston; he teaches and writes on contemporary Irish and American literature.

5. If the methodology requires an explanation, it should be given under the heading "Methodology" on separate pages, double-spaced.

6. Footnotes must appear in a group as endnotes on separate pages, under the heading "Notes," and must be double-spaced. Mathematical formulations, where possible, should be included as endnotes. Endnotes should be set out in sequential order, as follows. Publication data for citation from a book must include full first name or initials plus last name of author or editor, compiler, etc.; full title of work; editor's name if given in addition to author; city of publication; name of publisher; year of publication; and pertinent page number(s). Publication data for citation from a journal article must include full first name or initials plus last name of author; full title of article; full name of journal; specification of journal issue (volume number, issue number, date); and pertinent page number(s).

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