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Please adhere to the following guidelines when preparing an article for the journal.

1. Length of article: not including figures, tables, endnotes, bibliography, and appendixes, it should be approximately 24 to 40 double-spaced pages of 300 words per page, or 7,000 to 12,000 words. *Please submit a copy of your disk with the article; include the name of the software used and the file name.*
2. Place each figure and table on a separate page, indicating where in the article it should be inserted. Include below each, when pertinent, a complete note, labeled "Source," crediting the originator of the data. Should it be necessary to obtain permission to reprint, request it, with the desired credit line, from the copyright holder, in writing, and submit it with the article. If the methodology of the article requires explanation, put it on a separate double-spaced page (or pages) headed "Methodology."
3. Provide an abstract — a short summary of the article — of about 150 words, double-spaced, labeled "Abstract," as well as a one-line author identification. The latter should include your professional title and affiliation and a brief description of your work. Articles with multiple authors should have an ID for each.

Example: Shaun O'Connell, professor of English at the University of Massachusetts at Boston, teaches and writes on contemporary Irish and American literature.

4. Footnotes, designated "Notes," must appear as endnotes at the end of the article. *It is especially important that these also be double-spaced.* When possible, place mathematical formulas in the endnotes.

Publication data for citations from a book must include, in the following sequential order: full first name or initials and last name of author(s), editor, compiler, translator; full title, including subtitle, of the work; editor's name if given in addition to author; city of publication; year of publication; and pertinent page number(s). The following are examples of the format:

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Frost, "The Gift Outright," 348.

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6. For a reference list, entitled "Bibliography," invert the name of the author or editor (for works with more than one author, invert only the first name) and omit the page number(s) of books. For example:

Frost, Robert. "The Gift Outright." In *The Poetry of Robert Frost*. Edited by Edward Connery Lathem. New York: Holt, Rinehart and Winston, 1975.

Neustadt, Richard. *Presidential Power*. New York: Wiley, 1960.

O'Connell, Shaun. "The Infrequent Family: In Search of Boston's Literary Community." *Boston Magazine* 67 (January 1975): 44-47.

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7. We are happy to answer any questions you may have about these guidelines. Please address queries and manuscripts to:

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