

New England Journal of Public Policy

Volume 15 | Issue 2

Article 9

3-21-2000

Back Matter

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Recommended Citation

(2000) "Back Matter," *New England Journal of Public Policy*. Vol. 15: Iss. 2, Article 9.
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Authors must adhere to the following guidelines when preparing a manuscript for the journal.

1. Length of manuscript, not including figures, tables, endnotes, and appendixes, should be approximately 24 to 40 *double-spaced* pages of 300 words per page, or 7,000 to 12,000 words, in roman and *italic* fonts only. Please forward three copies of the manuscript to the editor. Once a manuscript is accepted for publication, authors are responsible for providing a WordPerfect or Microsoft Word for Windows diskette copy of the work.
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3. Provide an *Abstract* — a short summary of the article — of about 150 words, *double-spaced*, as well as a *one-line author identification*. The latter should include professional title(s) and affiliation(s). For articles by more than one author, provide an ID for each.

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Robert Frost, "The Gift Outright," in *The Poetry of Robert Frost*, ed. Edward Connery Lathem (New York: Holt, Rinehart and Winston, 1975), 348.
Richard E. Neustadt, *Presidential Power* (New York: Wiley, 1960), 24.

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5. The journal uses shortened references rather than op. cit. For a book, include last name(s) of author(s); short title containing key word(s) of main title; and page number(s) of reference. For an article in a periodical, include last name(s) of author(s); short title of article; and page number(s). For example:

Frost, "The Gift Outright," 348.
Neustadt, *Presidential Power*, 24.
O'Connell, "Infrequent Family," 44–47.

6. We are happy to answer any questions about these guidelines. Address queries and manuscripts to:

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