


9-19-1972

## Bulletin - Vol. 04, No. 02 - September 19, 1972

University of Massachusetts Boston

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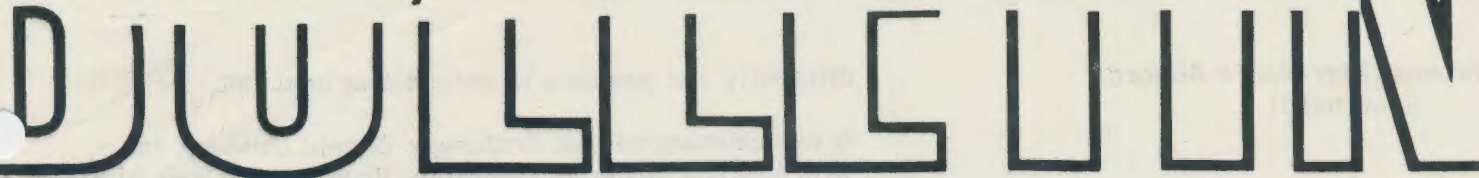
### Recommended Citation

University of Massachusetts Boston, "Bulletin - Vol. 04, No. 02 - September 19, 1972" (1972). *1971-1977, UMass Boston Bulletin*. Paper 67.

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# University of Massachusetts at Boston



VOL. IV No. 2

September 19, 1972

## Faculty Meeting

At one of the largest gatherings of faculty and professional staff for the opening Faculty Meeting, September 13th, Acting Chancellor William R. Hamilton, Jr., made his first formal address to this assembly.

In calling for unifying standards for the university, he said there are two:

"We, as faculty and as individuals, must be devoted to the institution which is the University of Massachusetts, and, we must surround our dialogues with style and good manners which are thought by many, including myself, to mark the difference between civilization and savagery."

He said there will be many debates during the next nine months, and added that external debates--especially on the University's budget--will affect our future.

Dr. Hamilton noted the first alarm was when this year's operating budget was cut by five per cent after we had admitted 800 additional students and when the Secretary of Education has publicly rejected next year's budget even before it was formally submitted.

Praising the Governance Task Force for its work on setting up arrangements for voting on the University Assembly and the Constitutions of College I and College II, he urged faculty and students "to recognize where their own interests lie", and to get out the vote.

He added that, "if we are able to accomplish good college governance, if the delegates to the University Assembly represent our best talent and if our administrative efficiency can be improved with the resources we have, than we shall be prepared for the difficult problems that are ours to solve as well as the problems which a rapidly changing political environment will force upon our attentions."

## Provost Marshall's Report

Provost Dorothy Marshall forecast a difficult year ahead in the way of personnel, governance, and geographical problems added to "financial and really terrible budgetary restrictions."

The 15-1 faculty-student ratio is a question that will be raised in the months ahead, noting that Governor Sargent at the Trustees' meeting asked if this concept is "engraved in stone." In the months ahead, she said we must study

Provost Marshall's Report  
(continued)

diligently and prepare to defend that concept.

It was announced that Professor Donald Babcock had assumed the duties of Associate Provost. Although this in the beginning was described as a half time job, the notion was a "masterpiece of naivete", in as much as Dr. Babcock is extremely engaged in the affairs of that office.

Mrs. Marshall announced the appointment of Dr. Richard Freeland as Director of Educational Planning, and stressed the importance of that role in the life of the university.

A Presidential paper on the tenure question is being prepared, she said. On library affairs, she said \$200,000 has been released for acquisitions to bring up the standards of the university library.

Other Faculty Meeting Business

Professor Donald Lyons (English) was elected as the Faculty Representative to the Board of Trustees and Professor Richard Robbins (Sociology) was elected alternate representative. Professor Edward S. Ginsberg was elected Secretary of the Faculty.

Senate Election

Professor Leonard J. Kirsch (Economics) was elected Chairman of the Senate Executive Committee. He made a report at the Faculty meeting on the Summer events pertaining to the resignation of Former Chancellor Francis L. Broderick and Senate actions and procedures regarding the resignation, and the appointment of the Chancellor's Search Committee.

Graduate Examination and  
Fellowships

Faculty members are asked to inform senior students that information bulletins and registration material for graduate school examinations (such as Graduate Record Examinations, Law Boards, Business School, National Teachers' Examination) are available in the Advising Office, Sawyer 444. Registration deadlines for October testings are in late September and early October.

Information and applications for Danforth, Fulbright, Marshall and Rhodes scholarships may be obtained in the Advising Office. Because of the competition for these scholarships, only those students who are strongly recommended by their department should be encouraged to apply. Further information on these fellowships will be sent soon to department chairmen.

### Study of Man

Two members of the College II Anthropology Department have been invited to write papers for a monumental undertaking by the Smithsonian Institution, Center for the Study of Man. This is a 20-volume Handbook of North American Indians. Charles M. Nelson is contributing "The Archeology of the Puget Sound Region" (Northwest Coast), and David Landy is contributing "The Tuscarora in the Northeast" (Iroquois).

Dr. Nelson has also been invited to present two papers to a meeting of the North American Africanist Archeologists at Southern Methodist University in April: "Modern Geographic Variability and Variation in the Later Stone Age of East Africa," and "The Later Stone Age - Middle Stone Age Interface in East Africa."

### Some Important Information From the Registrar's Office

ID Pictures will be taken on Tuesday, Wednesday and Thursday, September 19, 20 and 21 from 1-4 p.m. in the Registrar's Office. Tuesday and Wednesday are set aside for transfer students as follows: Tuesday A-L; Wednesday M-Z; Thursday is for Freshmen.

Pass/Fail Cards will be available by the end of September in the Registrar's Office. The absolute deadline for Pass/Fail is November 10.

The policy of the University is as follows:

"A student may elect one course each semester to a maximum of eight on a pass/fail basis provided he presents a P/F option to the Registrar's Office at the midterm. The grade of pass will be included in the graduation credits but not in the quality points or cumulative average. A P/F once submitted cannot be withdrawn or changed to a grade. A student must be carrying 12 or more credits during the semester in which the elects the P/F."

The Add/Drop period ends September 22nd. All course adds must be made by that time on an A/D card obtained from the Registrar's Office. Any students wishing to drop a course after the 22nd must withdraw (card available in Advising Office) by two days before the examination period or they will receive a grade of "F".

### Neither Rain Nor Snow.....

To expedite the delivery of incoming mail, the Mailroom asks faculty to identify their affiliation with their college in their correspondence. When mail comes in for you addressed to your department and college, it will help speed up sorting and delivery.

Business Office Workshops

Thor Olson, Director of Administration and Finance, announced the Business Office will run a series of workshops for Administrative/Academic Staff personnel both new and old to familiarize everyone with the latest policies and procedures. Two sessions are planned at first and more will follow if the need is there.

The workshops will be held in the Faculty Lounge.

Wednesday, September 27, 1972

Personnel 9:00-10:30  
Personnel Action Preparation  
Payroll & Time Card Procedures  
Recruiting and Interviewing  
Promotions, Information Concerning

Purchasing 10:30-Noon  
Property  
Shipping & Receiving  
Film Rentals  
Purchase Requisitions & Orders - State & Trust Fund  
Capital Outlay

Thursday, September 28, 1972

Auxiliary Services 9:00-10:00  
Mail & Courier Services  
Telephones  
College Supply  
Central Duplicating  
  
Physical Plant 10:00-10:15  
Security Procedures  
Maintenance and Custodial Procedures

Accounting 10:15-12:15  
Total Accounting Cycle  
Allotment Control Registers  
Travel

As we have many new staff members and things are changing rapidly at UMB, a good turnout is hoped for so that we can eliminate many of the irritating problems that occur due to lack of communication.

Please call Pat on extension 201, if you plan to attend.

## Educational Planning

Richard Freeland, Director of the Office of Educational Planning, has announced three appointments to the staff of the Office. They are:

Joan Tonn, Staff Associate for Institutional Research: A graduate of the University of Minnesota, she is currently completing a combined doctorate in Psychology and Higher Education at the University of Michigan. Her responsibilities will involve research and data collection in support of academic planning for new colleges and within established colleges.

Sam Lipsman, Staff Assistant for Program Development: Mr. Lipsman is a recent graduate of Princeton University, where he majored in Sociology. Mr. Lipsman will be responsible for gathering and developing ideas for new academic programs and for building a library of resource materials related to academic planning.

Jean Beck, Secretary of the Office of Educational Planning, has been the Secretary to the English Department for the past year, and enrolled this fall as a full-time student at UMass-Boston.

Educational Library: The Office of Educational Planning is beginning to develop a library of materials related to academic planning activities. The idea is to gather in one place, for use by any member of the UMass-Boston community all materials-books, journals, reports, proposals-that might be helpful to people working on new academic programs. At present the library is limited to a collection of college catalogues, a set of Carnegie Commission Reports, and some material on new academic programs at other institutions. The Office of Educational Planning would welcome suggestions of materials that should be included in the collection. Individuals desiring further information or wishing to make suggestions should contact Sam Lipsman on extension 378.

MESSAGE FROM: William R. Hamilton, Jr., Acting Chancellor

In our brief history we have nurtured a few traditions, not least of which is the tradition of sharing widely in the governance of ourselves. Specifically, that means that we have attempted to devise means whereby students, faculty and staff can share in the making of important decisions which affect them - decisions about curriculum, grading policies, disciplinary policies, personnel policies and many other important questions in the life of a University.

The answers to many of these questions will be shaped largely within the Colleges, and the Colleges are, as yet, without approved constitutions. College I will present its constitution for balloting by faculty and students on September 27, 28 and 29. College II will present its constitution for balloting on October 11.

It is most urgent that students, faculty and staff vote on these constitutions. It is most urgent that we demonstrate that we really care about governance. Let us all cast a vote.

#### RESUME OF DRAFT CONSTITUTION OF COLLEGE I

**POWERS:** The Executive Commission shall be the primary instrument by which the right of members of the community to participate in decisions affecting their responsibilities and careers is exercised. Subject to the authority of appropriate administrative officers and the Board of Trustees, the Commission shall have jurisdiction over all matters affecting the College with the exception of those areas defined by the University Constitution as inter-collegiate (essentially policies concerning admission, the library, graduate programs, and the planning, development and allocation of University-wide resources).

**COMPOSITION:** The Executive Commission shall be composed of 11 faculty members, eight student members, one member of the professional and one member of the non-professional staff. The Dean of the College shall be an ex-officio non-voting member. Meetings of the Commission shall be open to any person affiliated with the College and (except as otherwise provided in the Commission bylaws) all such persons shall have speaking privileges. Full Reports of Commission Actions will be made available.

**COMMITTEES:** The Executive Commission shall establish a variety of committees, no member of which may also be a member of the Commission. With the exception of a Tenure and Grievance Committee, all will have a membership of at least one-third faculty and one-third students.

**CHECKS:** Any decision of the Executive Commission shall be subject to veto within forty days at a meetings of either faculty or students. Furthermore, faculty, students, and staff have the power to give binding instructions to, or recall, their representatives on the Commission at any time.

BE SURE TO VOTE ON THE UNIVERSITY ASSEMBLY  
AND THE COLLEGE I CONSTITUTION  
SEPTEMBER 27, 28, 29 AT THE CAMPUS POLLING BOOTHS