March 4, 1968

HEALTH SERVICES

IMMUNIZATION

Immunization Clinics for Travel Abroad
The University Health Services is offering to faculty and employees at a nominal charge:
- Premarital blood tests and certificates
- Immunizations:
  - Small Pox - no charge
  - Tetanus
  - Typhoid
  - Polio (Salk & Sabin)
  - Gamma Globulin

These charges were found necessary following our experience with the Immunization Clinic held last spring, and are only to cover the cost for materials. The rate schedule is available in the Treasurer’s Office where payments are to be made and credited to the University Health Services Trust Fund.

Mumps Live Virus Vaccine is now available and is recommended for adults, particularly males, who have not been exposed to mumps in the past.

The Health Services will have a limited number of immunization clinics for mumps vaccine ONLY on the following dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 12</td>
<td>Tuesday</td>
<td>2 - 4 P.M.</td>
</tr>
<tr>
<td>15</td>
<td>Friday</td>
<td>2 - 4 P.M.</td>
</tr>
<tr>
<td>18</td>
<td>Monday</td>
<td>9 - 11 A.M.</td>
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<tr>
<td>19</td>
<td>Tuesday</td>
<td>9 - 11 A.M.</td>
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<tr>
<td>26</td>
<td>Tuesday</td>
<td>2 - 4 P.M.</td>
</tr>
<tr>
<td>29</td>
<td>Friday</td>
<td>2 - 4 P.M.</td>
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Please call EXT. 324 one week in advance for an appointment so that adequate supplies of vaccine may be ordered.

There will be a nominal charge to faculty and employees to cover the cost of the vaccine and its administration.
TAX FORMS

State and federal income tax forms are available at the receiving room window in the lobby of Building 1.

UNIVERSITY DUPLICATING

In the past, any printing we have had done at the University Duplicating Office in Amherst was given to us free of charge. There will be a charge for all such service from now on. Therefore all requests for printing must now be submitted to the Business Office for processing.

FEDERAL RESEARCH GRANTS

The Business Office (12th Floor) can make available to any interested faculty member the Administrative Instructions for Cost Sharing on Federal Research Grants.

The Business Office also has a supply of National Science Foundation Form 22 with "Estimate of Effort and revised instructions".

PROMOTIONS

The Chancellor is pleased to announce the following promotions approved by the Trustees of the University:

PROFESSOR (from Associate Professor)
  Lawrence Kaplan  Biology
  Irvin Stock  English

ASSOCIATE PROFESSOR (from Assistant Professor)
  J. P. Anselme  Chemistry
  Nathan Huggins  History
  John H. Miller  Math

ASSISTANT PROFESSOR (from Instructor)
  David Nichols  Politics

The Trustees also approved appointment to tenure for Professor Thomas Brown - History.

STUDENT CALENDAR

The Administration wishes to take notice of the work of Richard J. Crawford of the Student Council for production of the Student Calendar, which lists the events of the week including films, club meetings, language lab schedules and other events. I wish to urge the faculty to take advantage of this vehicle for communication.
Please note that the deadline for listing is Wednesday at five, and publication request forms may be obtained in the Student Council Office on the third floor, the Office of Student Affairs on the fourth floor, or in the Divisional Offices.