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SECURITY

Faculty and staff members are cautioned that there can be no general security system for the building. Security of offices and valuables must be maintained by the individuals assigned to them. To prevent theft, offices must be kept locked when not occupied, and pocketbooks carried with the owner.

BOOK ORDERS

Faculty are requested to please send their book orders in as soon as possible and encourage their students to purchase the books they need for later in the semester now in order that more room can be made available in the book store.

COOPERATIVE EXTENSION MEETINGS

Marjorie M. Merchant, Associate Professor, Management and Family Economics, announces a weekly seminar on Tuesday evenings thru November the 17th on "Economics and the Consumer" held in Room 210. The seminar is conducted by the Cooperative Extension Service of the University of Massachusetts in Amherst.

COMPUTER PROGRAM COURSE

Dr. Taffee Tanimoto announces a Computer Programming course given jointly by Jobs Clearing House, Inc. and U. Mass/ Boston with twenty-five students in it meeting six hours a week in the evening. The course is now in its third week of instruction.

SMOKING REGULATIONS

The Chancellor requests your assistance in carrying out the following policy regarding the use of tobacco on the premises of the University. In order to comply with city ordinances, ordinary fire prevention practice, and to assist in proper maintenance of the building, smoking will be confined to cafeterias, main lobby, corridors, offices and waiting rooms. Smoking is prohibited in classrooms, laboratories, stairways, elevators, auditorium and library.